

# Logistics Note

## Geneva, Switzerland, 29 April-1 May 2024

Dear registered participant,

The United Nations Inter-Agency Coordination Group on Mine Action (IACG-MA) and the Geneva International Centre for Humanitarian Demining (GICHD) are looking forward to welcoming you to Geneva for the 27<sup>th</sup> International Meeting of Mine Action National Directors and United Nations Advisers (NDM-UN27).

Please find some useful information for your visit.

### I. Arrival in Geneva and local transportation

The airport is located 4 km from the Geneva centre. It is easily reachable by train, bus or taxi.

#### Trains

The fastest way to travel from the airport to the centre of Geneva is by train. All trains departing from or going to Genève-Aéroport station stop in the centre of Geneva at Cornavin train station. For live train times click [here](#).

The train journey takes seven minutes, and up to seven trains per hour run between the airport and Cornavin at peak hours.

#### Buses

You can also take the following buses that stop at the check-in level outside the airport:

- Bus 10 heading to “Rive” stops at Geneva city centre.
- Bus 5 heading to “Thônex-Vallard” stops at Place des Nations (the UN and CICG), international organizations and the city centre.

For more information about routes, itineraries, timetables, fares, etc., please consult the Geneva Public Transport website ([click here](#)).

You can buy bus and tram tickets using machines at every tram and bus stop. A UNIRESO zone 10 ticket for CHF 3.00 allows you to travel to the city centre by train from the airport.

If you stay in a hotel in Geneva you will receive by e-mail the day before your arrival a transport card valid for the entire duration of your stay allowing you to take all public transport in Geneva, including bus, tram and train. You can use this card as well to travel to town from/to the airport. Should you not receive the card in advance we advise you to contact the hotel.

#### Taxis

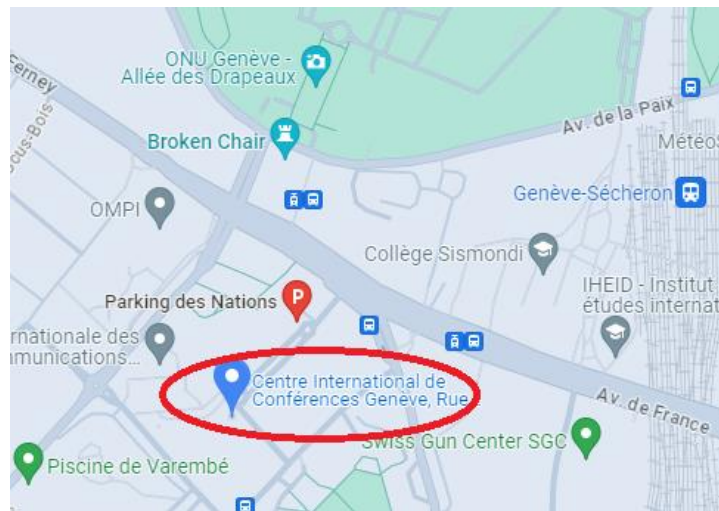
A taxi ride from the airport to the city centre costs about CHF 35 and takes about 15 minutes.

## II. Venue

The NDM-UN27 will be held at the International Conference Centre Geneva (CICG) located 5-minute walk from the Place des Nations.

### Venue Address

17 rue de Varembe, CH - 1202 Geneva, Switzerland ([Map link](#))



### Getting there

From the main train station “Cornavin”:

- Bus 5 heading to “Genève Aéroport” alight at stop “Vermont”
- Bus 20 heading to “Valavran” alight at stop “Varembe”
- Tram 15 heading to “Nations” alight at stop “Sismondi”
- On foot: approx. 25 minutes (2.1 km)

From the airport:

- Bus 5 heading to “Thônex-Vallard” alight at stop “Vermont”
- By taxi approx. 15 minutes

From the motorway:

Take motorway exit “Genève Lac”, continue along the lakeside to arrive in the International Geneva sector and access the CICG right at the heart of it. The closest parking lot is the [Parking des Nations](#), located 50 metres from the CICG.

### III. Participation

Registration closes on 29 February. All meeting participants, including UN badge holders, must have registered through [this link](#) to attend NDM-UN27. Participants will be provided with NDM-UN meeting badges based on the information provided on the registration form.

### IV. Obtaining a meeting badge

Meeting badges will be available for pick-up at the main entrance of CIGG on Monday, 29 April starting at 08.00. A photo ID is required to collect your badge.

**For security reasons, meeting badges must be worn and visible at all times while in the CIGG.**

### V. During the meeting

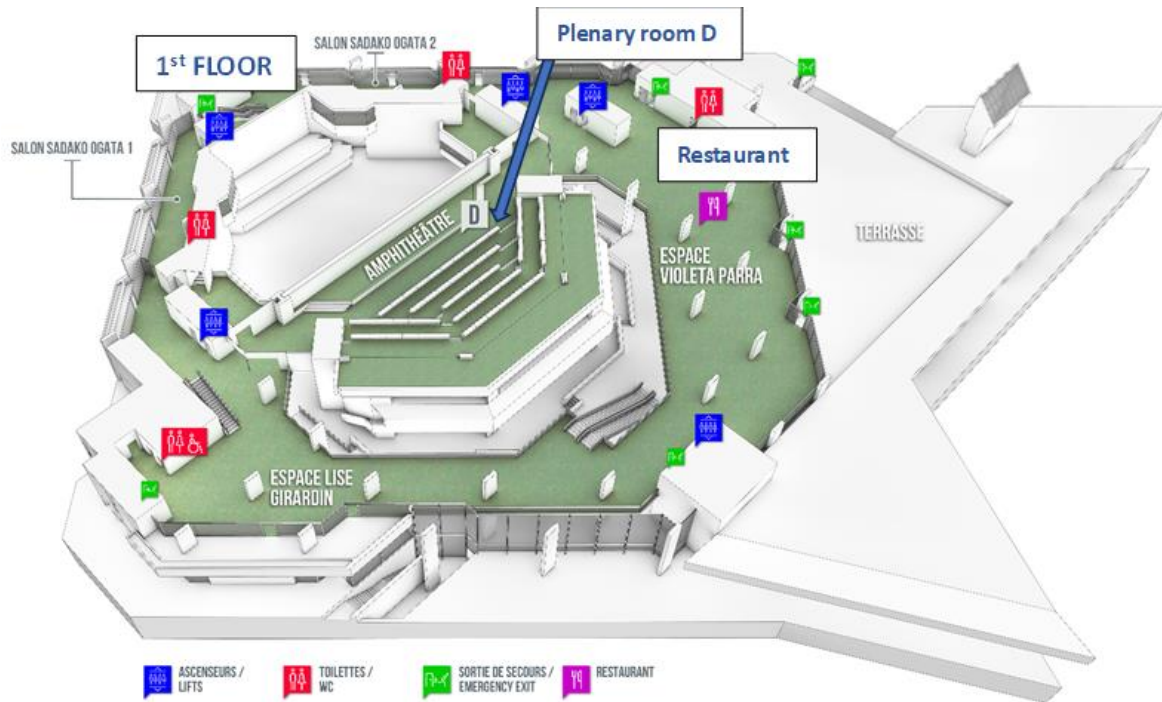
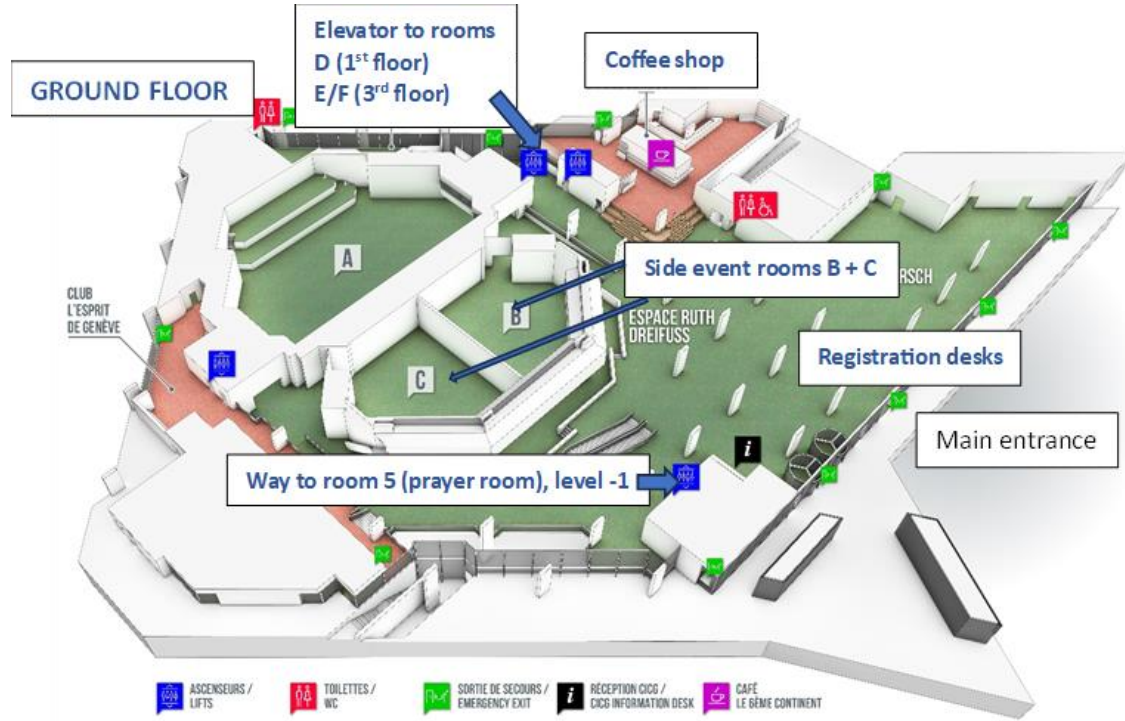
Plenary sessions will take place in the conference room [Amphitheatre D](#) (1<sup>st</sup> floor).

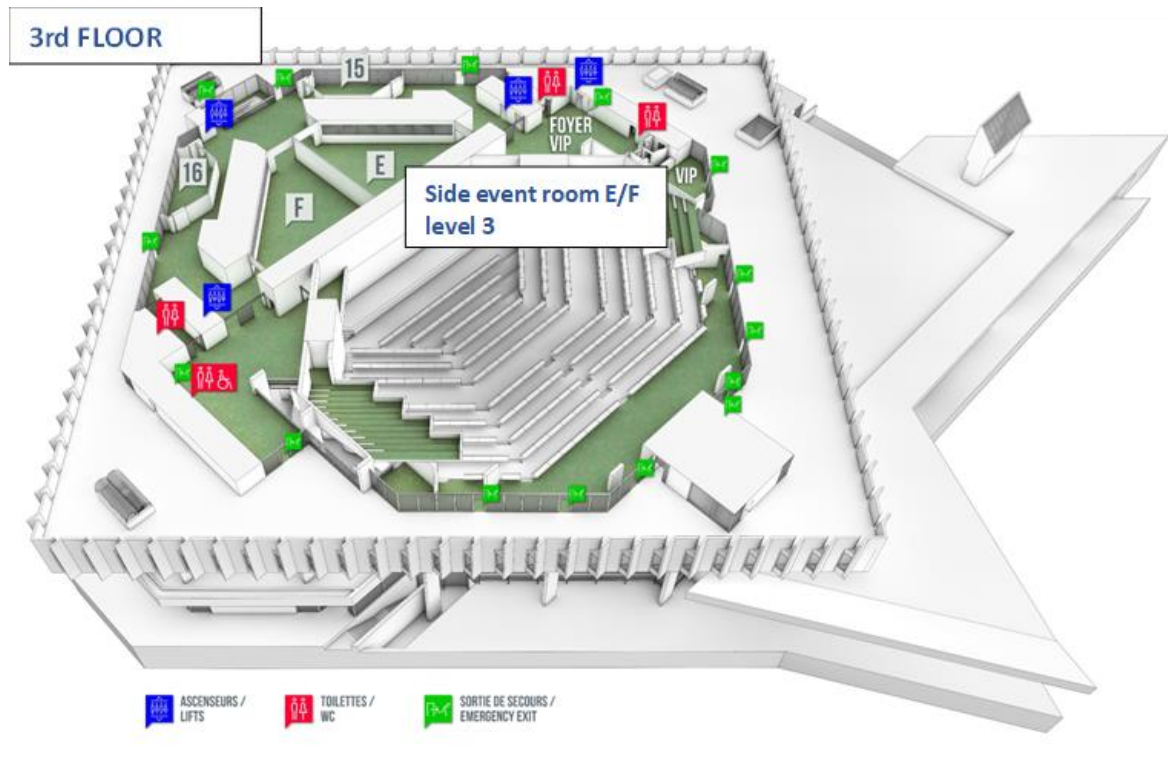
Side events will take place in:

- [Side Event Room/Plenary B](#) (ground floor)
- [Side Event Room/Plenary C](#) (ground floor)
- [Side Event Room/Plenary E](#) (3<sup>rd</sup> floor)
- [Side Event Room/Plenary F](#) (3<sup>rd</sup> floor)

All plenary sessions in Amphitheatre D and the side events in rooms B and C will be conducted in 'Davos style' to encourage more interactive discussions between the panelists and the audience.

## Venue floor plans





Plenary sessions will be audio-recorded. Recordings will be made available on the NDM-UN27 meeting website ([click here](#)) following the meeting.

We are committed to providing accessible and inclusive services, physical spaces, and information to persons with disabilities. In case a member of your delegation requires special seating arrangements in the conference room, please inform the meeting organizing team ([unmasgeneva@un.org](mailto:unmasgeneva@un.org)) in advance.

## VI. Agenda

The full agenda will be available on the NDM-UN27 meeting website ([click here](#)).

## VII. Miscellaneous

**Language:** simultaneous interpretation will be provided during all plenary sessions in the six official UN languages (Arabic, Chinese, English, French, Russian, Spanish).

Side events will be in English only.



**Wi-Fi** is available throughout the meeting venue.

- Wi-Fi name: CICG\_24.
- Password: Conf2024

**Coffee** will be offered to participants in the morning and in the afternoon.

**Food:** there is a cafeteria and a coffee shop inside the CICG and several restaurants nearby.

**Prayer Room:** A prayer room is available at the CICG in room “Salle 5” located on level -1.

**Nurse:** A nurse will be available at the meeting venue for the duration of the NDM-UN

**Visa information:** participants are responsible for making their own visa arrangements to enter Switzerland. Information can be found at: [travel documents for entering Switzerland](#).

**Health Insurance:** participants are responsible to have adequate travel and health insurance for the duration of their stay in Switzerland.

**Electricity:** Switzerland has its own standard for [electrical plugs](#) (SEV 1011, 220 VAC/50Hz).

**Meeting photographer.** A meeting photographer will take photos during the meeting. If you object to the possible use of your image, please notify the meeting planning team [umasgeneva@un.org](mailto:umasgeneva@un.org).

## VIII. Accommodation

Participants are responsible for making their own hotel arrangements. Please note that hotel accommodation can be limited in Geneva. For this reason, we strongly recommend that you book your accommodation well in advance of the meeting.

Some rooms have been reserved in hotels close to the meeting venue, which can be booked on a first come first served basis. The rates are available up to the deadlines indicated in the table below. After these deadlines, the official hotel rates will be applied, and these rooms will no longer be reserved. Each participant is responsible for finding accommodation.

Name/address of hotel	Booking code	Link	Deadline	Price
<b>Hotel International &amp; Terminus</b> Rue des Alpes 20, 1201 Geneva	"GICHD"	<a href="#">Reservation link</a>	None, subject to availability	Best available daily price
<b>Hotel Kipling</b> Rue de la Navigation 27, 1201 Geneva	"GICHD"	<a href="#">Reservation link</a>	22.04.2024	CHF 210

## IX. Cancellations

If your plans change and you will no longer attend the meeting, or if you face any last-minute cancellation, kindly inform the organizing team ([unmasgeneva@un.org](mailto:unmasgeneva@un.org)) as early as possible.

## X. Useful links

NDM-UN27 meeting webpage ([link](#))  
 International Conference Centre Geneva (CICG) website ([link](#))  
 Geneva Public Transportation website ([link](#))  
 Geneva Airport information ([link](#))

## XI. Emergency services telephone numbers in Switzerland

- Police: 117
- Fire service: 118
- Ambulance: 144

## XII. Contact Information

Please contact the NDM-UN organizing team by email at [unmasgeneva@un.org](mailto:unmasgeneva@un.org).